

**Minute of Meeting of Executive Committee,
Clackmannanshire Local Association,
EIS**

14/3/12

1. Constitution of the Meeting

Chair: Gordon Joyce
Minute: Graeme Wright
Present: Thelma Dickie, Wendy Cowan, Linsay Hunter, Gavin
Hunter, Rosie Dempster
Apologies Karen Farrell

2. Minutes Accuracy

The minutes from the 8th February meeting were agreed as accurate.

Proposed: Linsay
Seconded: Thelma

3. Secretary's update

Draft of facilities time has been amended to give EIS 0.6. This has been passed to Julie Burnett and Lisa Simpson for approval.

The new proposals for management time within Clackmannanshire schools has been tweaked by Michael Boyle due to current Clackmannanshire LNCT guidelines. This is to be discussed at LNCT.

The chair of the JTUC, George McEwan, has resigned. At the AGM on 14th March, Andy Kane has been appointed as Chair and Colin Meldrum has been appointed as Vice-Chair. Our Local Association owe £80 to the JTUC in subs and are awaiting an invoice from them before sending payment.

4. Treasurer's update

A letter has been sent to the EIS instructing them that the Local Association subs are remaining at the lowest rate for the coming year.

A letter and cheque have been sent to the EIS Benevolent Fund and a reply has been received.

A letter and cheque have been sent to the Jimmy Knapp Cancer Fund and as yet a reply has not been received.

Riding for the Disabled has moved outwith the County so Thelma is following this up.

There is difficulty in updating the Honoraria and PAYE. Currently going between departments of HMRC in order to solve this.

Gavin to update his details with the Unity Trust Bank.

Fellows cheque of £268.50 has been received from Lloyds TSB.

The quarterly accounts have been prepared up until the end of February to be passed to Karen.

*Proposal that Thelma continues the accounts to the end of the financial year for continuity. Needs two months broadband to undertake this.
Proposed: Gordon, Seconded: Linsay*

5. AGM arrangements

Gavin, Gordon and Graeme to arrange accommodation between themselves and then claim back their expenses from the Local Association.

6. Fellow's Lunch

*Fellows Lunch to be arranged for 1.30pm on 12th May 2012 at Dunmar House. Gordon and Gavin to attend.
Proposed: Gordon, Seconded: Thelma.*

7. Executive Committee Minutes

Other Local Associations reimburse their Minute Takers. Our Loal Association to begin this too at a rate of £20 per Minute (eg. Record of meeting).

Proposed: Gavin, Seconded: Gordon.

8. AOCB

8.1 Dates for future meetings of Executive Committee: 18th April 2012; 6th June 2012.

Further dates to be decided towards the summer.

8.2 Gordon re-iterated the need to try to get new blood into the Local Association Executive Committee in the future.

8.3 Wendy thanked for providing delicious scones.

8.4 *A laptop is to be bought for use by the Treasurer. Purchase of the laptop to be limited to £500.*

Proposed: Gavin, Seconded: Gordon.